



Greenbriar Pool Club
Notice of General
Membership Meeting
February 21, 2018
7:00 PM
Greenbriar East Elementary
School ART ROOM

2018 GENERAL MEMBERSHIP MEETING

WELCOME!

We would like to take this opportunity to welcome you to the 2018 pool season. As we always do, we will kick off the season with our [General Membership Meeting](#), to be held on [February 21, 2018, at 7:00 PM](#) in the [Greenbriar East Elementary School ART ROOM](#). All pool members are welcome and are highly encouraged to attend.

Members are invited to run for the open pool board positions, elect new board members, and/or join in the discussions. Anyone wishing to raise a specific topic before the Board is welcome to do so. **Each speaker will be given up to five minutes.**

There are [open positions available on the pool board](#). To run for a Board position, please submit a short bio (100-200 words) to pool@greenbriar.org so you can be added to the ballot. Candidates may also be nominated during the meeting.

The pool Board strives to ensure that we're representing the interests and wishes of the membership; your participation, either in volunteer positions, or by attending our meetings, is crucial to this effort. **Please be sure to join us on February 21, 2018.**

February 21, 2018 General Membership

Meeting Agenda

- Call to Order
- Opening Remarks
- Approval of 2017 Membership Meeting Minutes
- Financial Report
- Director's Reports
- New Business
- Election of New Board Members
- Meeting Adjourned

FEBRUARY 2017 ANNUAL MEETING MINUTES

February 15, 2017

Greenbriar East E. S. Art Room

Attendees: Karen Myers; Peter Bayer; Kerry Dangerfield, Jeff McCurry, Karen Sparks, Mike Ebert, Kevin Corcoran, David Blahuda, Jane Hicks

- **Call to Order** – Meeting called to order at 7:02pm
- **Opening Remarks** – Karen Myers welcomed Greenbriar Pool members to the meeting. She declared that the 2016 season was a generally successful one and described the improvements that had been, or soon will be, undertaken to improve the pool for 2017. These include installation of a new white coat in both pools, parking lot repairs, replacement of lounge chair backs and cushions, the installation of new lights in the lot and on the pool deck the replacement of the pool house roof.
- **Approval of 2016 Annual Meeting Minutes** – Unanimously approved as presented
- **Financial Report** – Treasurer Jeff McCurry presented the 2017 budget; expenses are projected higher than usual due to the installation of the white coat and the parking lot improvements. Both projects will reap benefits to the pool, with electric use reductions causing the lights to pay for themselves in approximately two years
- **Directors' Reports**
 - **Vice President:** The pool switched insurance companies; better coverage at lower cost
 - **Secretary:** 47 memberships were sold in 2016; average price was \$1,698, with high price of \$3,029 sold on eBay. Two memberships reverted to the pool.
 - **Swim & Dive:** Both teams had successful seasons. 142 swimmers, 28 divers (a new high) and 10 dual swim/dive.
 - **Operations & Maintenance:** Recognized Gene Nivera's long service to pool as O&M chair. Reported on new white coat, LED lights for lot and pool deck, and replacement of the pool house roof.
 - **Communications:** Demonstrated software for TV monitor installed in the lobby to track attendance and better manage swimmer load.
 - **Special Events:** We held lots of good events last year, but need more volunteers to sponsor or monitor events in 2017.
- **Bylaws Amendments:** The members approved three of bylaws amendments. These permitted any officer of the Board to sign contracts, changed the way the pool sells memberships that revert due to non-payment of membership fees, and changed the date on which membership fees are due.
- **Election of Officers:** There were six Board positions open for election, with five candidates nominated for office (Jeff McCurry, Karen Sparks, David Blahuta, Peter Bayer and Kevin Corcoran). All five were elected by unanimous acclamation.
- **New Business:** In response to a member's question, the Board clarified that Nanny Passes to the pool can be purchased for routine caregivers of pool members. These caregivers do not need to reside in the member's home to qualify.
- **Adjourn:** With no further business, the meeting was adjourned at 8:08pm

SELLING OR RENTING YOUR MEMBERSHIP

IMPORTANT:

All membership rentals and sales are private legal transactions between the member and renter or buyer.

The Board **no longer maintains a waiting list of buyers, and cannot assist in matching buyers and sellers**, except for members who are serving overseas in the military or diplomatic corps.

Forms for Renting or Selling:

All forms can be found on the Pool's website www.greenbriar.org or obtained by emailing, or calling the Administrative Assistant, at pool@greenbriar.org, or [703-378-4421](tel:703-378-4421).

Renting Forms: <http://greenbriar.org/membership/renting-your-membership/>

Selling Forms: <http://greenbriar.org/membership/selling-your-membership/>

Processing Time: Please **allow 1-2 weeks for processing** rentals and sales of memberships, especially during the pool season. The Administrative Assistant will contact you once you are cleared and permitted to use the pool

Email Updates: If you would like to be added to the Pool's email list, please send us an email to the pool at, pool@greenbriar.org. The pool uses the email list **only to send out newsletters, notify members of important pool news**, such as Late Nights, or unscheduled closings; **we will NEVER sell, or share your contact information.**

Greenbriar Pool Club **maintenance fee for 2018 will be \$425.00**. Payment is **due in full by April 15, 2018**. If payment is not received in full by **April 15, 2018, late fees will be incurred**. Any membership with an **outstanding balance** is prohibited from using the pool until the balance is paid in full.

Mail payment to our **NEW MAILING ADDRESS: 13001 Point Pleasant Dr., Fairfax, VA 22033**. **The Post Office Box has been closed.**

Greenbriar Pool Club, Inc. 2018 Budget

	<i>Budget</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff</i>	<i>Actual</i>
	Oct 2017 - Sep 2018	Oct 2016 - Sep 2017	Oct 2016 - Sep 2017	Oct 2016 - Sep 2017	Oct 2015 - Sep 2016 (PY)
Revenue					
Concession Receipts	13,000.00	12,856.50	14,000.00	-1,143.50	13,687.81
Gate receipts					
Long term guest passes	500.00	450.00	0.00	450.00	600.00
Prepaid Visitor's Pass	4,000.00	4,070.00	5,000.00	-930.00	1,442.53
	\$	\$	\$	-\$	\$
Total Gate receipts	4,500.00	4,520.00	5,000.00	480.00	2,042.53
Interest	50.00	58.01	50.00	8.01	53.48
Membership Revenue					
Certificate Reprint	150.00	175.00	0.00	175.00	425.00
Late fees	1,500.00	1,600.00	8,000.00	-6,400.00	3,875.00
Maintenance fees	255,000.00	240,000.00	240,000.00	0.00	240,000.00
Membership Sales	2,500.00	2,745.00	4,000.00	-1,255.00	4,725.00
Online Credit Card Payment Fee	1,000.00	945.00	0.00	945.00	964.45
Rental processing	3,500.00	3,700.00	0.00	3,700.00	2,930.00
Transfer fees	2,000.00	2,325.00	0.00	2,325.00	4,125.00
	\$	\$	\$	-\$	\$
Total Membership Revenue	265,650.00	251,490.00	252,000.00	510.00	257,044.45
Miscellaneous	500.00	-3,529.15	500.00	-4,029.15	-17,151.25
Patsy Graham Meet	0.00	0.00	0.00	0.00	4,905.85
Swim/Dive Fees	16,000.00	15,930.00	15,000.00	930.00	14,900.00
Dive Team Revenue	5,200.00	5,111.87	0.00	5,111.87	0.00
Winter swim	4,000.00	4,253.84	3,500.00	753.84	3,200.32
	\$	\$	\$	\$	\$
Total Revenue	308,900.00	290,691.07	290,050.00	641.07	278,683.19
	\$	\$	\$	\$	\$
Gross Profit	308,900.00	290,691.07	290,050.00	641.07	278,683.19
Expenditures					
ADMINISTRATIVE EXPENSES					
Bank Charges	300.00	298.50	0.00	298.50	174.00
Cell Phone	300.00	296.49	0.00	296.49	0.00
Corporate taxes/fees	600.00	560.00	500.00	60.00	853.17
Directors' Dinner	300.00	200.00	300.00	-100.00	280.85
Insurance	15,000.00	14,759.23	12,000.00	2,759.23	4,746.96
Legal/Accounting	5,000.00	4,589.33	10,000.00	-5,410.67	6,870.83
Merchant fees	900.00	865.32	0.00	865.32	1,059.58
Miscellaneous admin	100.00	72.91	2,500.00	-2,427.09	1,232.16
Office Supply/Mail	2,500.00	2,077.00	5,600.00	-3,523.00	3,581.80
Online services	800.00	774.97	1,000.00	-225.03	841.02
Payroll Expenses	19,500.00	18,500.00	18,500.00	0.00	11,625.00
Payroll Taxes-Admin	1,500.00	1,425.66	1,500.00	-74.34	979.84
Property taxes	2,000.00	1,969.97	6,750.00	-4,780.03	1,348.38
	\$	\$	\$	-	\$
Total ADMINISTRATIVE EXPENSES	48,800.00	46,389.38	58,650.00	12,260.62	33,593.59

CONCESSION

Maintenance	800.00	745.00	600.00	145.00	0.00
Other	50.00	40.00	400.00	-360.00	40.00
Payroll Taxes-Snack Bar	750.00	731.14	600.00	131.14	698.35
Salaries	9,500.00	9,447.60	7,000.00	2,447.60	8,930.25
Sales Tax	400.00	346.62	300.00	46.62	294.33
Supplies	6,300.00	6,217.21	6,500.00	-282.79	6,761.08
Total CONCESSION	\$ 17,800.00	\$ 17,527.57	\$ 15,400.00	\$ 2,127.57	\$ 16,724.01
Depreciation Expense	0.00	0.00	0.00	0.00	8,410.00
OPERATIONS					
Capital Improvements	0.00	106,242.00	93,500.00	12,742.00	10,893.70
Contract Services	95,000.00	90,109.00	90,000.00	109.00	89,910.08
Furniture	6,000.00	9,286.79	4,500.00	4,786.79	0.00
General Maintenance	25,000.00	24,109.24	20,500.00	3,609.24	25,901.40
Lawn Care	10,000.00	8,045.01	8,000.00	45.01	12,086.40
Supplies	6,000.00	5,575.20	4,000.00	1,575.20	9,401.55
Utilities	16,400.00	12,678.31	15,500.00	-2,821.69	16,599.73
Total OPERATIONS	\$158,400.00	\$256,045.55	\$236,000.00	\$20,045.55	\$164,792.86
Parties	5,000.00	4,186.20	4,000.00	186.20	3,837.51
Patsy Graham expenses	0.00	0.00	0.00	0.00	5,268.43
Misc Payroll Taxes	0.00	-1,266.52	0.00	-1,266.52	5,803.61
Penalties	0.00	1,080.90	0.00	1,080.90	291.50
Reconciliation Discrepancies	0.00	0.00	0.00	0.00	375.69
SWIM/DIVE TEAMS					
Dive Team Expenses	3,300.00	3,175.76	0.00	3,175.76	0.00
Coaches wages	22,500.00	22,011.00	22,500.00	-489.00	22,063.38
Equipment	10,000.00	3,178.00	3,500.00	-322.00	0.00
NVSL Dues	1,000.00	953.95	1,050.00	-96.05	1,723.68
Payroll Taxes - Swim/Dive	1,800.00	1,712.62	2,000.00	-287.38	1,233.12
Recognition/awards	300.00	275.00	0.00	275.00	0.00
Winter swim expense	3,000.00	2,980.50	3,500.00	-519.50	3,043.84
Total SWIM/DIVE TEAMS	\$41,900.00	\$ 34,286.83	\$ 32,550.00	1,736.83	\$ 28,064.02
Total Expenditures	\$ 271,900.00	\$358,249.91	\$346,600.00	11,649.91	\$ 267,161.22
Net Operating Revenue	\$ 37,000.00	\$ 67,558.84	\$ 56,550.00	\$ 11,008.84	\$ 11,521.97
Net Revenue	\$ 37,000.00	\$ 67,558.84	\$ 56,550.00	\$ 11,008.84	\$ 11,521.97
Reserve	-37,000.00				
Net Cash	\$ 0.00				

COMMS ROUNDUP

Every time I head over to the Greenbriar Pool, I reflect on how fortunate my family is to have a nearby pool to go to and gather with other neighbors. I find keeping informed on Pool news and events extremely important as I'm sure many other members find essential as well. **There are multiple venues Greenbriar Pool uses to keep membership apprised of news:**

- Website
- Facebook
- Twitter
- Email Distribution List

Through the website members can perform the following:

- Make payments
- Read information on the Pool, Dive Team, & Swim Team
- View upcoming events
- View documents – policies, rules, bylaws,
- Check on the pool status – **TODAY @ THE POOL***

*This feature provides “real-time” data on pool conditions, most importantly the attendance level which is quite useful before heading out as it allows members to know if the pool is closed or at/near capacity.

Our Twitter feed is another great tool to let members know the Pool's status, e.g. CLOSED for weather, at capacity, etc. Members can set up SMS alerts to receive Twitter feed updates via text.

Lastly there is the **Email Distribution List**. This is the **default communication medium** used to send out information to membership – pool closings, events, etc. Send an email to pool@greenbriar.org to **add/remove your email address**.

If there are any questions, concerns, etc. please feel free to reach out via any of the communication mediums above, but the best means is an email to pool@greenbriar.org.

Sincerely,

Greenbriar Pool Club Communications

POOL RENOVATIONS & IMPROVEMENTS

Your O& M team has been hard at work since the beginning of the 2017 pool season. We have replaced cushions, umbrellas, tables, chairs, pool equipment, and much more to make the pool look its best for our membership. These are all things you will be able to see and enjoy during the 2018 swim season.

Last year we replaced the white coat and coping stones on both pools and an amazing new tile pattern that really updates the look. We also replaced the roof on the clubhouse, and replaced both the parking lot and pool deck lights with energy efficient LED lights.

We would like to thank NV Pools for their outstanding work managing the pool and operations in 2017.

We look forward to working with them over the next few years. There are too many names to recognize individually, but everyone contributed to a smooth and enjoyable pool season! We look forward to an even better experience in 2018. CAS has done an excellent job maintaining the pool grounds.

In 2018 we have a few additional projects which include a new storage shed, updated chemical equipment and some new awnings.

Enjoy the updates and have a safe upcoming pool season

Sincerely,

Greenbriar Pool Club O&M Team

BOARD OF DIRECTORS

President: **Karen Myers**

Vice President: **Peter Bayer**

Secretary: **Kevin Corcoran**

Treasurer: **Jeff McCurry**

Operations/Maintenance:

Communications: **Erik Kawasaki**

David Bluhata

Mike Thornton

Swim & Dive Team Liaison: **Mike Ebert**

Special Activities: **Karen Sparks**

OTHER PERSONNEL:

Swim Team Representative: **Kelly Morgan**

Swim Team Representative: **Dan Klanderman**

Dive Team Representative: **Rich McFadden**

Dive Team Representative: **Dawn Bray**

Pool Management Company: **NV Pools**

CONTACT INFORMATION

NEW MAILING ADDRESS

13001 Point Pleasant Dr.

Fairfax, VA 22033

Email / Web Address

pool@greenbriar.org

www.greenbriar.org

Phone: Admin. Hrs.: Tuesday & Thurs. 11 AM – 2 PM

Administrator **703-378-4421**

Pool Front Desk **703-378-4421**

All newsletters will be sent via email to members.

If you are not receiving emails from us, **please make sure we have your correct email address.**

Like us at **Facebook** at “**Greenbriar Pool Club, Inc.**”

Follow us on Twitter at “**@GBPoolClub.**”



**Greenbriar Pool Club, Inc.
13001 Point Pleasant Dr.
Fairfax, VA 22033**

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